



Position Type: Paid internship

Reports To: Construction Services Superintendent

Expected Schedule

Construction Services works a schedule of 7:30-4:30PM Tuesday-Saturday with work on some evenings required throughout the year. Interns will work between 20-40 hours per week and will set a regularly maintained schedule with their direct supervisor.

Position Description: Serving through an on-site Internship means taking part directly in Habitat for Humanity's initiatives to increase access to affordable housing. Participants will have a chance to create long lasting, positive impact on the lives of neighbors in our communities, as well as gain practical experience in a variety of marketable skill sets. This document aims to summarize & communicate the core components of the Internship opportunity hosted by Greater Des Moines Habitat for Humanity.

Responsibilities

- Leading small groups of volunteers, ensuring that they have meaningful tasks and learning about Habitat programs and build processes while on the work sites.
- Utilizing volunteer management techniques to facilitate positive experiences for volunteers and family participants working on site.
- Maintaining site safety through modeling of safety practices and guidelines, volunteer education, and site monitoring.
- Reporting any safety policy violations to the management team immediately.
- Completing safety training & orientations with the Construction Services team.
- Providing on-site orientations and safety talks to groups of volunteers and family participants, as directed.
- Assisting team with materials management on site and at the Habitat warehouse and storage trailers.

Requirements

- Willingness to coach and serve alongside volunteers indoors and out, in all kinds of weather conditions
- Adaptable and able to thrive in a home repair or construction environment
- Able to lift up to 50 pounds and serve on uneven surfaces of Habitat sites
- Willingness and ability to climb ladders and scaffolding for purposes of home repairs, home construction or other neighborhood revitalization activities
- Valid driver's license
- Previous construction or repair experience preferred, but not required
- Able to give detailed information through verbal communication
- Demonstrated ability to organize, prioritize and pay attention to detail
- Desire to serve with diverse team of staff, volunteers, partner families, and neighborhood residents
- Committed to GDM Habitat's mission, vision, and values